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主旨：轉知關於我國「電子簽證」（eVisa）計畫正式開辦實施，並將應邀來臺出席國際會議、運動賽事及商展等國際活動人士納入適用事，相關規劃及執行作法詳如附件，請查照。

說明：依外交部105年1月25日外授領二字第1056800070號函辦理，檢附原函(含附件)影本1份。

正本：國立台灣大學等295個單位

副本：本部各司處及所屬機關（共24單位）（均含附件）

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科技部

擬辦：

一、文以學校首頁本處網頁及文件公告系統公告周知。

二、文陳閱後存。

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卷之六
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七

中華民國「電子簽證」(eVisa)計畫自105年1月12日起 施行



爲因應國際旅行文件電子化發展趨勢，並配合推動「觀光大國」計畫簡化外籍旅客來臺手續及進一步爭取各國改善對我國人簽證待遇，外交部自去(104)年上半年著手推動外籍人士透過網路申辦來臺「電子簽證」(eVisa)計畫，該計畫已於上年第4季完成系統建置，並訂於本(105)年1月12日起正式實施。

eVisa將提供符合申請資格之非適用免簽證來臺的外籍旅客，自行透過網路申辦簽證的「一站式」(填表申請、信用卡繳費、經審核通過獲發電簽證憑證)便捷服務，免除申請人須親自向我駐外館處申辦、等候發件及舟車勞頓所花費的時間與金錢。由於申請人無須繳驗旅行證件正本亦免經面談，外交部業審慎評估該計畫適用對象及審核方式，以兼顧簽證便利及維護國境安全之目的。

經初步規劃，eVisa將分階段實行，首階段開放申請事由以商務、觀光、短期探親或參加國際會議等活動爲主，適用對象如下：

1. 原適用落地簽證國家：汶萊、土耳其、馬其頓。
2. 21個邦交國(教廷除外)：貝里斯、布吉納法索、多明尼加、薩爾瓦多、瓜地馬拉、海地、宏都拉斯、吉里巴斯、馬紹爾群島、諾魯、尼加拉瓜、帛琉、巴拿馬共和國、巴拉圭、聖克里斯多福及尼維斯、聖露西亞、聖文森及格瑞那丁、聖多美普林西比、索羅門群島、史瓦濟蘭、吐瓦魯等21國。
3. 相互改善簽證待遇國家：厄瓜多、秘魯、哥倫比亞。
4. 應邀來臺出席國際會議、賽事或商展等事由而適用「選擇性落地簽證」人士：不限國別。

eVisa計畫是外交部領事事務局配合政府深化資訊建設的重要施政，該項便捷化措施亦將有助我國爭取更多觀光客來臺。外交部將視首階段實施狀況、成效及洽獲其他國家改善對我簽證待遇的進展，不定期會同相關機關研議擴大適用國家及對象。

倘須申請電子簽證，請上外交部領事事務局網站(按此進入)，有關電子簽證進一步資訊，請詳「電子簽證問答專區」說明。





MOFA launches eVisa Program January 12



The Ministry of Foreign Affairs hereby announces the launch of the Republic of China eVisa Program starting January 12. The program is part of the ROC government's efforts to enhance its ICT infrastructure and simplify travel documents while enhancing security.

The program offers eligible applicants one-station service for filling out the eVisa application form, submitting the application, and paying the visa fee online. When an application is approved, the applicant will receive confirmation by email and can print out the eVisa to enter Taiwan.

Foreign nationals seeking to engage in tourism, conduct business or visit relatives are eligible for an eVisa if they meet relevant criteria and are from the following countries: Belize, Brunei, Burkina Faso, Colombia, Dominican Republic, Ecuador, El Salvador, Guatemala, Haiti, Honduras, Kiribati, Macedonia, Marshall Islands, Nauru, Nicaragua, Palau, Panama, Paraguay, Peru, Saint Christopher and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Sao Tome and Principe, Solomon Islands, Swaziland, Turkey, and Tuvalu.

Furthermore, nationals from all foreign countries who are invited to attend international conferences, sports events, trade fairs or other activities organized, co-organized or sponsored by ROC central government agencies or certain nongovernmental organizations are also eligible for an eVisa.

For additional information on the eVisa Program, please visit [eVisa Frequently Asked Questions](#) page.

To apply for an eVisa, please [click here](#).

Date : 2016/1/14





電子簽證問答集

Frequently Asked Questions

- 一般性問題

General

什麼是電子簽證？

What is an eVisa issued by the Republic of China (Taiwan)?

電子簽證係由中華民國駐外館處核發，准許外籍人士入境中華民國(臺灣)及在境內旅遊的官方文件。

An eVisa is an official document issued electronically by ROC overseas missions that allows foreign nationals to enter and travel in Taiwan.

電子簽證是取代中華民國駐外館處核發紙本簽證的另一新選項。

An eVisa is an alternative to a paper-based visa issued by ROC overseas missions.

申請人將在填寫必要個人基本資訊、刷卡付費(MasterCard 或 Visa)及查核身分資格無虞後，取得電子簽證。

To obtain an eVisa, applicants must submit relevant personal information and pay the required fee(if applicable) by credit card (MasterCard or Visa). The eVisa will be issued after the submitted information has been assessed and found to meet relevant criteria.

電子簽證通過審查後，外交部領事事務局簽證核發系統將自動寄發簽證許可通知至申請人指定之電郵信箱，申請人可利用該通知內含之網頁連結下載/列印電子簽證。內政部移民署國境事務大隊證照查驗人員將在申請人持憑該電子簽證入境臺灣時，根據系統螢幕上之電子簽證核發紀錄，查核/確認您的電子簽證。我們強烈建議您將電子簽證以紙本方式列印保存，以防任何系統的疏失。

When an eVisa application has been approved, the visa issuance system of the Bureau of Consular Affairs (BOCA) of the ROC Ministry of Foreign Affairs will automatically send a notice to the applicant's designated email account containing a webpage link to download and print the eVisa. Immigration officers at ports of entry in Taiwan are instructed to verify travelers' eVisa status in their computer database. Nevertheless, we strongly advise you to bring a paper copy of the eVisa in the event of unforeseen computer failures.

如同現行紙本簽證持有人，入境機場/港口移民官員有權拒絕電子簽證的持有人入境，並無須附告任何理由。



In line with existing procedures concerning paper visas, immigration officers at ports of entry in Taiwan have the right to deny entry to eVisa holders without providing further explanation.

誰具備申請電子簽證的資格？

Who is eligible for an eVisa?

下列國家的國民，符合必要條件，可申請電子簽證：貝里斯、汶萊、布吉納法索、哥倫比亞、多明尼加、厄瓜多、薩爾瓦多、瓜地馬拉、海地、宏都拉斯、吉里巴斯、馬其頓、馬紹爾群島、諾魯、尼加拉瓜、帛琉、巴拿馬、巴拉圭、秘魯、聖克里斯多福及尼維斯、聖露西亞、聖文森及格瑞那丁、聖多美普林西比、索羅門群島、史瓦濟蘭、土耳其、吐瓦魯。

Nationals of the following countries are eligible for an eVisa when they meet relevant criteria: Belize, Brunei, Burkina Faso, Colombia, Dominican Republic, Ecuador, El Salvador, Guatemala, Haiti, Honduras, Kiribati, Macedonia, Marshall Islands, Nauru, Nicaragua, Palau, Panama, Paraguay, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Sao Tome and Principe, Solomon Islands, Swaziland, Turkey, and Tuvalu.

應邀來我國參加由中央政府機關主辦、協辦或贊助之國際會議、運動賽事、商展或其他活動亦同(不限國別)。

Furthermore, foreign nationals(regardless of their nationality) who have been invited to attend international conferences, sporting events, trade fairs or other events in Taiwan—organized, co-organized, or sponsored by central government agencies are also eligible for an eVisa.

何種護照可申請電子簽證？

What conditions must the applicant's passport meet for an eVisa?

所持護照效期須在入境時仍有 6 個月以上(普通、公務及外交等正式護照均適用，不包含緊急、臨時、其他非正式護照或旅行文件)

An eVisa applicant's passport must be an ordinary, official, or diplomatic passport with remaining validity of at least six months upon arrival in Taiwan. Emergency, temporary, and other informal passports or travel documents cannot be used to apply for an eVisa.

申請電子簽證需要哪些文件？

What documents do I need to prepare to apply for an eVisa?

申請人須持有自入境日起算，效期至少在六個月以上的護照。外交部領事事務局指定審理之中華民國駐外館處，根據申請人提供旅行文件國籍歸屬及入境事由，



有權要求申請人進一步提供佐證文件，並以電郵通知限期補件；逾期未補件，將逕通知申請人拒件。

eVisa applicants must possess an aforementioned passport with validity of at least six months as of the date of intended entry into Taiwan. In accordance with instructions from BOCA, ROC overseas missions may, depending on the applicant's nationality or purpose of visit, request through email that the applicant submit additional documents within a specific timeframe. If these documents are not submitted by the given deadline, the application may be denied.

我的電子簽證效期多久？

What is the validity of an eVisa?

電子簽證的效期為核發日起算三個月，單次入境，最長可在臺灣停留 30 天，不可延期。

The validity of an eVisa is three months starting from the issue date. The eVisa is a single-entry visa, and the maximum duration of stay in Taiwan is 30 days, which cannot be extended.

申請人須在申請書上所載明的日期入境臺灣嗎？

Do I have to enter Taiwan on the exact date specified on my application form?

不，您的電子簽證效期將從許可通知書所載明的日期開始生效，效期一律為三個月、單次入境、最長停留期限30天，不可延期。您可以在效期內的任何一天入境臺灣。

No. The validity of an eVisa starts from the date specified in the approval form. The eVisa is a single-entry visa valid for three months with a maximum duration of stay of 30 days, and cannot be extended. eVisa holders can enter Taiwan on any date within the period of validity.

電子簽證的優點

What are the advantages of an eVisa?

電子簽證係最符合申請人時間經濟效益，可藉由網路申請、繳費及領件（如果符合申請資格）一站式之便捷簽證申請服務，節省申請人須迂迴繞道至中華民國駐外館處之國家或機場申請簽證的時間及金錢。

An eVisa can be obtained easily at low cost. Applicants can apply for an eVisa and pay the required fee(if applicable) online, and if the application is approved, the applicant also receives the eVisa online. There is no need to travel to an ROC overseas mission.



● 付費相關問題

Fee Payment

電子簽證的申請費用？

What is the application fee for an eVisa?

1. 電子簽證申請規費為新臺幣 1,600 元。但連同您使用信用卡刷卡繳付之銀行手續費新臺幣 32 元，總計 1,632 元。

The application fee for an eVisa is NT\$1,600. Including the NT\$32 processing fee for the online credit card payment, the total amount is NT\$1,632.

2. 依互惠原則免收簽證費國家國民免繳。

Citizens of the countries with reciprocal agreements shall be issued eVisas gratis.

Belize, Burkina Faso, Colombia, Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Kiribati, Marshall Islands, Nicaragua, Palau, Panama, Peru, Saint Kitts and Nevis, Saint Lucia, Saint Vincent and the Grenadines, Sao Tome and Principe, Solomon Islands, Swaziland, and Turkey.

貝里斯、布吉納法索、哥倫比亞、多明尼加、薩爾瓦多、瓜地馬拉、海地、宏都拉斯、吉里巴斯、馬紹爾群島、尼加拉瓜、帛琉、巴拿馬、秘魯、聖克里斯多福及尼維斯、聖露西亞、聖文森及格瑞那丁、聖多美普林西比、索羅門群島、史瓦濟蘭以及土耳其。

我在電子簽證網頁上刷卡安全嗎？

Are credit card payments made for eVisa applications on the BOCA webpage secure?

外交部領事事務局網站具有高規格的維安標準。但任何起因於您的銀行的安全漏洞、您的裝置及網路連接的危害，我們一律不負相關責任。

The BOCA website maintains high-level security standards. Nevertheless, we cannot be held responsible for any losses that may result from security vulnerabilities at your bank, in your computer or smartphone, or in your Internet connection.

如果我的電子簽證申請遭拒，網路繳費將會退還嗎？

If my eVisa application is denied, will my online payment be refunded?

申請電子簽證的費用不退還。

No. The online payment for the eVisa application will not be refunded.

如果我沒有使用我的電子簽證，可以申請退費嗎？



Can I apply for a refund if I do not use my eVisa?

不可以，我們不針對未使用的簽證退費。

No. We do not offer refunds for unused eVisas.

我已經知悉我的電子簽證上的資料和護照上的資料不完全相符，電子簽證無效。我可以要求退費嗎？

I already know that some information on my eVisa does not match the information on my travel document, and that my eVisa is therefore invalid. Can I request a refund?

不，申請人必須承擔申請過程中任何錯誤的責任。

No. The applicant bears responsibility for any mistakes made in his or her application.

我沒有信用卡 (MasterCard/Visa)，有其他的付款方式嗎？

I do not have a credit card (MasterCard/Visa). Can I use other methods to pay my application fee?

不，您只可以用信用卡付款。另一方面，可由他人刷卡協助付款，請留意，申請人非持卡人時，需持卡人同意並由持卡人親自操作付款步驟。

No. You can only make an online payment by credit card (MasterCard/Visa). However, someone else may make the payment on your behalf. Please note that when the applicant and credit card holder making the payment are not the same person, the credit card holder should consent to making the payment and personally conduct the payment procedure.

我無法完成付款，我應該怎麼做？

I am unable to finalize the payment. What should I do?

請檢視並確認您網路繳費時務必使用可供全球交易用途的MasterCard或Visa信用卡。如果具備此條件仍無法順利完成付款，可稍後再使用同一信用卡或換張信用卡或請洽您的發卡銀行查明原因。

Make sure that the credit card you use for the payment is either MasterCard or Visa and has been authorized to conduct international transactions. If your credit card meets all of these conditions, but you are still unable to finalize your payment, you can try again later with the same card, use a different card, or contact the card's issuing bank.

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● 其他問題

Others

如果我改變了旅行日期，可以申請更改簽證上的日期嗎？

If my itinerary changes, can I apply to change the date on my eVisa?

不，您必須重新申請取得一個新的簽證。

No. You must reapply and obtain a new eVisa.

我必須為陪同者申請另一個簽證嗎？

Do I need to obtain separate eVisas for people accompanying me?

是的，每一位旅客都必須持有個別的簽證。

Yes. Each traveller must have his or her own eVisa.

我可以取得多次入境的電子簽證嗎？

Can I obtain a multiple-entry eVisa?

不，我們不核發多次入境的電子簽證。

No. Multiple-entry eVisas are not provided.

我的電子簽證上的資料和護照上的資料不完全相符，可以以電子簽證入境臺灣嗎？

The information on my eVisa does not fully match the information on my passport. Can I enter Taiwan with this eVisa?

不，您的電子簽證是無效的。您必須重新申請取得另一個簽證。否則，您入境後將會被拒絕入境或在許可後被要求在機場另外付費申請簽證。

No. Your eVisa is invalid if this is the case. You must reapply and obtain a new eVisa. Otherwise, you will be denied entry into Taiwan by immigration officers at ports of entry, or, subject to approval, be instructed to apply for a visitor visa with additional visa fees.

我想待在臺灣的時間長於電子簽證的許可，我應該怎麼做？

I would like to stay in Taiwan for a period of time longer than the eVisa permits. What should I do?

如果您想待在臺灣的時間長於電子簽證的許可，您必須向中華民國駐外館處申請一個與您在臺從事活動事由及停留期限相符的一般簽證。

If you wish to stay in Taiwan longer than your eVisa permits, you must go to an ROC overseas mission to apply for a visa that corresponds with the purpose and duration of your intended stay in Taiwan.



請注意，電子簽證只許可作為觀光、洽商、探親及應邀在臺出席國際會議及運動賽事等用途。其他種類的簽證（如工作、就學、依親、研習中文等）必須向中華民國駐外館處提出申請。

Please note that eVisas are only granted for tourism and business purposes, as well as for visiting relatives and attending international conferences or sporting events in Taiwan. If you intend to travel to Taiwan for other purposes—such as employment, study, residence with family, or Mandarin language courses—you must submit an application for a related visa at an ROC overseas mission.

當我已經知悉在申請電子簽證表中所提供的資料必須修正時，我應該怎麼做？

I have noticed that some of the information I provided on the eVisa application form needs to be changed. What should I do?

您必須重新申請一份新的電子簽證。

You must apply for a new eVisa application.

我已經提出了申請，什麼時候可以取得我的電子簽證？

I have submitted my application. When will I obtain my eVisa?

當您的申請獲准後，含有下載/列印電子簽證的網頁連結通知將會寄至您的電子信箱。

Once your application is approved, an electronic notice containing a webpage link will be emailed to you to download and print your eVisa. You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan.

外交部領事事務局簽證核發系統告知我必須繳交額外的文件以供審查，我應該怎麼做？

I am being notified by the visa issuance system that I need to submit additional documents for my eVisa application. What should I do?

您須透過電郵方式，於限期內，進一步提供佐證文件予指定的中華民國駐外館處審理。

You should provide the additional documents to the designated ROC overseas mission by email before the specified deadline.



我應該在旅行日期前多久時間提出申請？

How long before my travel date should I apply for an eVisa?

我們建議您至遲在出發七天前提出申請。

We recommend that you apply for an eVisa at least seven days before the actual date of travel.

我不想要申請電子簽證，可以申請落地簽證嗎？

I do not want to apply for an eVisa. Can I apply for a landing visa?

有條件許可。如果您是以下國家的國民並符合必備條件，可以申請落地簽證。

適用落地簽證的國家：汶萊、馬其頓、土耳其。

Yes, provided that you meet certain conditions. If you are a national of one of the following countries and meet these conditions, you can obtain a landing visa: Brunei, Macedonia, Turkey.

如果我正在郵輪旅行，需要申請電子簽證嗎？

Do I need an eVisa if I am on a cruise ship?

根據外國人臨時入國許可辦法公告，非免簽證國家外籍旅客搭乘郵輪來臺觀光自2014年4月29日起適用專案臨時入國申請。經核定者，取得臨時入境停留許可。According to the Regulations of Temporary Entry Permit for Foreigners, starting on April 29, 2014, foreign nationals from countries not eligible for visa-waiver privileges who arrive in Taiwan on cruise ships can obtain special temporary entry permits once approval has been given by related immigration authorities.

我的孩子和我共用護照，需要分開申請電子簽證嗎？

My child is included in my passport. Do I need to submit a separate eVisa application for my child?

是的，申請時請使用他的身份證和護照號碼。

Yes. When submitting an application for your child, please use your child's ID data as well as your passport information.

適用電子簽證國家人民亦得申請落地簽證嗎？

Can nationals of countries eligible for eVisas also obtain a landing visa?

不，如果您是下列國家之一的人民，才可申請落地簽證。

適用落地簽證的國家：汶萊、馬其頓、土耳其。

No. Only nationals of the following countries can obtain a landing visa if they meet certain conditions: Brunei, Macedonia, Turkey.

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如果我不離開轉機區，需要申請電子簽證嗎？

Do I have to obtain an eVisa if I do not leave the international transit area at the airport in Taiwan?

如果您不會離開轉機區，則不需申請簽證。

No. You do not need to apply for an eVisa if you do not leave the international transit area of the airport in Taiwan.

我能以家庭或團體的名義提出申請 eVisa 嗎？

Can I submit a family or group application?

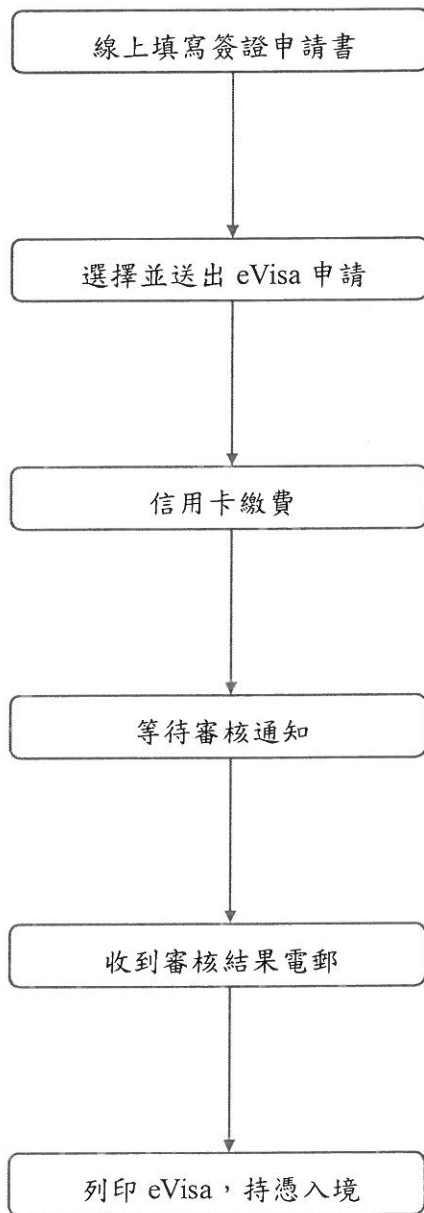
我們的電子簽證申請系統不開放家庭（或團體）申請。

Our visa application system does not accept family or group applications for eVisas.



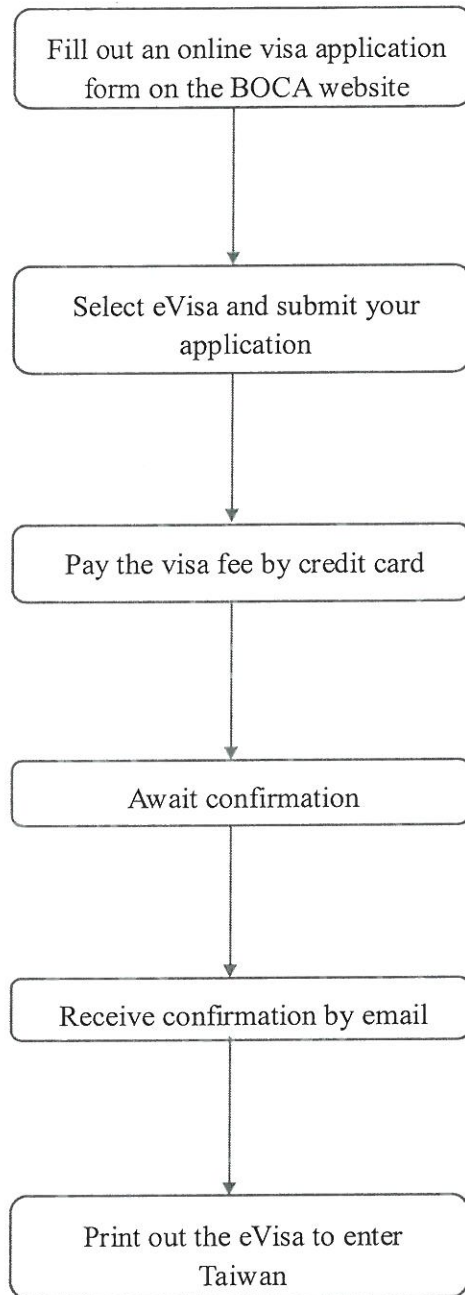
我國電子簽證作業流程圖？

Standard operating procedures for eVisa applications





删除:







Ministry of Foreign Affairs
REPUBLIC OF CHINA(TAIWAN)
eVisa



You are required to present this eVisa at the immigration checkpoint for verification by the National Immigration Agency upon your arrival in Taiwan.

eVisa Number	105ANK900022
Surname / Given Name	TEST / SAMPLE
Passport Number	123456
Nationality	TURKEY
Date of Birth	30 JAN 1979
Visa Type	VISITOR
Sex	M
Issue Date	23 JAN 2016
Enter Before	23 APR 2016
Max. Duration of Stay	30 DAYS
Entry	SINGLE
Application Number	131A521AIJPEHDJH

Notes:

- 1. The decision to grant this eVisa is based on the information you provided on the online application form, which you declared to be truthful.*
- 2. This eVisa does not necessarily guarantee entry into Taiwan. All decisions concerning foreign nationals' entry into Taiwan are made by the National Immigration Agency. Any false or misleading statements at the immigration checkpoint may result in denial of entry.*
- 3. To enter Taiwan with this eVisa, you must also possess:*
 - (a) a passport with at least six months validity from a country eligible for eVisas*
 - (b) sufficient funds for the period of stay in Taiwan*
 - (c) a confirmed onward/return air ticket*
- 4. The duration of stay starts from the day after arrival in Taiwan.*
- 5. If you have been invited to attend international conferences, sporting events, trade fairs, or other events in Taiwan, in addition to the eVisa you must also present a relevant invitation letter issued by the host organization when checking in with the airline at your airport of origin prior to your flight to Taiwan.*



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國內申請單位	○○○○○○○○○○○○○○○○○○○○		
聯絡人姓名	聯絡人電話	聯絡人電子郵件	
○○○○○			
來臺目的 (會議或活動名稱)	會議或活動起始日期(西 元年月日)yyyy/mm/dd	會議或活動迄日(西元年 月日)yyyy/mm/dd	
○○○○○○○○○○○○	yyyy/mm/dd	yyyy/mm/dd	
協辦中央政府機關	○○○○○○○○○○○○○○○○○○		
中央政府機關發文日期字號	105年○○月○○日○○○○○字第105○○○○○○○○○號(未欄可由中央政府機關填寫)		
本次申請國籍及人數	共○○國○○人		

電子簽證代碼 (Ecode)	電子簽證代碼有效期間起 始日 (Initial date)	電子簽證代碼有效期間截 止日 (Date of expiry)

[illegible]



檔 號：

保存年限：

外交部 函

地址：100 台北市凱達格蘭大道 2 號

聯絡人：林桂榕

聯絡電話：02-23432975

受文者：科技部

發文日期：中華民國 105 年 1 月 25 日

發文字號：外授領二字第 1056800070 號

速別：最速件

密等及解密條件或保密期限：普通

附件：如文

主旨：關於我國「電子簽證」(eVisa)計畫正式開辦實施，並將應邀來臺出席國際會議、運動賽事及商展等國際活動人士納入適用事，相關規畫及執行作法詳如說明，請查照。

說明：

- 一、相關文號：本部上(104)年12月31日外授領二字第1046801640號函。
- 二、旨揭計畫已自本(105)年1月12日正式開辦實施，相關新聞稿亦於同日上午刊載於本部全球資訊網，檢附中英文新聞稿各乙份如附件，請參考。
- 三、經初步規劃，eVisa首階段適用對象除包括貝里斯等27國人士外，亦將應邀來我國參加由中央政府主辦、協辦或贊助之國際會議、運動賽事及展覽等活動之外籍人士(不限國籍)納入該計畫之適用範圍；查若干上述人士以往申請簽證所遭遇的困難包括：因(一)該國無我駐外館處，致申請人須繞道至有我駐外館處之第三國申辦簽證，因此衍生額外費用及時間成本；(二)未能於行前取得我國簽證，須於抵臺後始獲核發選擇性落地簽證者，因部分外籍航空公司不悉我相關規定或未配合致若干外籍人士搭機遭拒等情事發生。為使應邀出席國際活動而非適用免簽證待遇之外籍人士能順利來臺，本部現採取積極主動回應之具體措施，將上述人士納入適用我國新推出的電子簽證計畫，除旨在配合政府各部會政策或業務推展外，更希望能增加外籍人士來臺從事經貿、旅遊等活動誘因。

四、各部會配合辦理及注意事項：

(一)國內相關活動主辦單位須事先填寫「應邀來臺參加會議或

總收發文號 105/01/26



1050006321

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活動向外交部領事事務局申請電子簽證之外籍人士名單」後，至遲於外籍人士入國前7個工作日，由協辦或贊助之中央政府機關併該填妥表格函送本部領事事務局辦理(表格電子檔請以函號為檔名傳送Ecode@boca.gov.tw)(按：本部於本年1月8日電子簽證開辦說明會時提供之eVisa@boca.gov.tw信箱另有他用)；主辦單位務必依照外籍人士之護照資料詳實正確填寫該表格，並確認外籍人士自入境當日起算護照剩餘效期須有6個月以上；倘因資料填寫有誤，致外籍人士護照資料無法對應於線上填寫電子簽證申請表，本部概不負責。

(二)申請案經核准後，本部領事事務局將以電子郵件通知提出申請之中央政府機關，並副知國內主辦單位，屆時請各機關將電子簽證代碼(E-Code)及電子簽證代碼有效期間起始日及截止日通知外籍人士至該局網站(<https://visawebapp.boca.gov.tw>)填寫「電子簽證申請表」。申請案經核准後，申請人將收到審核結果電郵及列印電子簽證之連結，申請人得據以列印電子簽證。主辦單位應囑申請人持憑該電子簽證紙本及主辦單位核發之活動正式英文邀請函，並務必於辦理登機手續時出示上述文件。

(三)國內主辦單位為應邀來臺參加會議或活動之外籍人士向該局申請電子簽證時，應確認該等外籍人士之人別、身分屬實，相關活動並係由中央政府機關協辦或贊助；所邀外籍人士入境我國後，如有違反中華民國法令、逾期停留或從事與簽證目的不符之活動時，應主動告知本部領事事務局、警政及境管相關機關查察。

(四)倘有其他申請電子簽證相關問題，可逕洽該局簽證組林小姐說明(電話：02-23432975)。

五、併檢附相關「電子簽證問答集」、「樣張」、「申請電子簽證之外籍人士名單」(本表格可自該局全球資訊網「簽證」項下之「傳統申請表」下載使用)影本乙全份，請參考。

正本：內政部、內政部移民署、國防部、財政部、教育部、教育部體育署、法務部、經濟部、經濟部國際貿易局、交通部、交通部觀光局、文化部、衛生福利部、勞動部、科技部、僑務委員會、蒙藏委員會、國軍退除役官兵輔導委員會、原住民族委員會、客家委員會、金融監督管理委員會、國家發展委員會、行政院主計總

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處、行政院人事行政總處、中央選舉委員會、公平交易委員會、國家通訊傳播委員會、中央銀行、國立故宮博物院、行政院環境保護署、行政院海岸巡防署、行政院農業委員會、行政院大陸委員會、行政院原子能委員會、行政院公共工程委員會、行政院外交國防法務處、行政院國土安全辦公室、中央研究院、財團法人中華民國對外貿易發展協會

副本：外交部非政府組織國際事務會、外交部亞東太平洋司、外交部亞西及非洲司、外交部北美司、外交部歐洲司、外交部拉丁美洲及加勒比海司、外交部國際組織司、外交部國際合作及經濟事務司

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